Stuart Road Primary Academy Management Plan 2020-21

12th October 2020 5:30pm	**11th November 2020** 5:30pm
Procedural Welcome, consider apologies and confirmation of quorum Declarations of interest Annual Review of membership Complete annual pecuniary interest forms and Code of Conduct Minutes of the last meeting Matters arising from the last meeting Chair's and Head's urgent business **Academy Improvement, overview and scrutiny** Receive report on summer testing results and trends Presentation on pupil tracking system Consider progress on Strategic Improvement Plan Update from Headteacher on people and finance at start of academic year Safeguarding update Health & Safety update Barriers to progress **Local Governance monitoring and development** Governor visits Clerk's Update Governor training LGB Action Plan Reach South Board Update **Policy Review** School policies for agreement Adopt the Trust H&S policy	**Procedural** Welcome, consider apologies and confirmation of quorum Declaration of interests Minutes of last meeting Matters arising from the last meeting Chair's and Head's urgent business **Academy Improvement, overview and scrutiny** Questions on Headteacher's report Review report on the quality of teaching Review progress on Strategic Improvement Plan ASP/Data dashboard review Report on planned use of pupil premium Report on staff appraisal Note the annual budget and review the closing budget from the previous year Review variations in budget spend and re-forecasts Admissions update Safeguarding update Health & Safety update Barriers to progress **Local Governance monitoring and development** **Report from Safeguarding champion on review of Single Central Record** **Report from Maths champion** **Report from English champion** Other Governor visits Clerk's Update Governor training LGB Action Plan **Policy Review** School policies for agreement

* Agenda's based on the Management Plan 2020-21 will be reviewed prior to each meeting and amended where necessary.

27th January 2021 5:30pm	**24th March 2021** 5:30pm
Procedural Welcome, consider apologies and confirmation of quorum Declaration of interests Minutes of last meeting Matters arising from the last meeting Chair's and Head's urgent business **Academy improvement, overview and scrutiny** Monitor the success of the phonics programme Review progress on Strategic Improvement Plan Review Parent View and plan parent surveys Review variations in budget spend and re-forecasts Review the academy emergency plan Review the risk register Admissions update Safeguarding update Health & Safety update Barriers to progress **Local Governance monitoring and development** **Report from Early Years champion** **Report from Safeguarding/CP/LAC champion** **Report from SENDCo champion report** **Report from Pupil premium champion** Governor visits Clerk's Update Governor training LGB Action Plan **Policy Review** Review and maintain Behaviour policy Review and maintain the SEN policy	**Procedural** Welcome, consider apologies and confirmation of quorum Declaration of interests Minutes of last meeting Matters arising from the last meeting Chair's and Head's urgent business **Academy improvement, overview and scrutiny** Performance Management update Review parent survey results Report on impact of pupil premium Report on quality of teaching and pupil progress Questions on Headteacher's report Report on predicted outcomes for cohorts and years Plan survey of staff/pupils (as required) Review variations in budget spend and re-forecasts Review of academy website Safeguarding update Health & Safety update Barriers to progress **Local Governance monitoring and development** **Report from Maths champion** **Report from English champion** Other Governor visits Clerk's Update Governor training LGB Action Plan **Policy Review** Review and maintain Complaints policy

12th May 2021 5:30pm	**14th July 2021** 5:30pm
Procedural Welcome, consider apologies and confirmation of quorum Declaration of interests Minutes of last meeting Matters arising from the last meeting Chair's and Head's urgent business **Academy improvement, overview and scrutiny** Review progress on Strategic Improvement Plan Review variations in budget spend and re-forecasts Review staffing structure for following year Review of staff CPD/shared expertise Safeguarding update Health & Safety update Barriers to progress **Local Governance monitoring and development** **Report from SENDCo** **Report from safeguarding champion to include a review of the Single Central Record** Other Governor visits Clerk's Update Governor training LGB Action Plan **Policy Review** School policies for agreement	**Procedural** Welcome, consider apologies and confirmation of quorum Declaration of interests Minutes of last meeting Matters arising from the last meeting Chair's and Head's urgent business **Academy improvement, overview and scrutiny** End of year testing results Review progress on Strategic Improvement Plan and adopt a new plan for the coming year Questions on Headteacher's report Academy self-evaluation report Review variations in budget spend and re-forecasts Safeguarding update Health & Safety update Barriers to progress **Local Governance monitoring and development** **Report from Early Years champion** **Report from Grants and Pupil premium champion** Other Governor visits Clerk's Update Governor training Governor Action Plan – new items for following year Strategic planning by FGB Appoint governors with specific responsibilities for the year ahead Set up a hearings committee (staffing, exclusions and complaints) Appoint Performance Management governors and secure training Evaluation of LGB's work **Policy Review** School policies for agreement