



STUART ROAD

PRIMARY SCHOOL

growing every day

Stuart Road Primary School Prospectus 2016/17

We at Stuart Road Primary take our Safeguarding responsibilities very seriously. This means that we have ensured that everyone working in the school has successfully completed the necessary clearances to enable them to work with pupils. It also means that we have staff members who are specifically trained in Child Protection procedures. We have a wide range of policies which ensure that we are in line with current safeguarding practices.

Part of our legal duty to safeguard learners may also include the need to consult with and take advice from other agencies such as the Police or Social Services should the need arise.

By working closely with everyone concerned, we firmly believe that we will continue to offer a safe learning environment for all our pupils.

WELCOME

**Stuart Road Primary School
Palmerston Street
Stoke
Plymouth
PL1 5LL**

**Telephone: 01752 567668
Email: admin@srps.plymouth.sch.uk
Website: www.stuartroad.org.uk**

Dear Parents/Carers

Welcome to Stuart Road. I hope that your child will enjoy their time in the school and will achieve in all that they do.

In school we work hard to foster a caring, sharing approach. We ensure that the children feel safe and confident to achieve in all aspects of their education. We welcome support from parents/carers and look forward to working in partnership with you to ensure that we offer the best possible education for your child. I hope that this prospectus will give you all the information you require regarding the life in school.

Please feel free to contact us if you require any further information.

Yours sincerely

Mitch Frame
Headteacher

ADMISSIONS

Stuart Road Primary is a trust school and therefore is classed as an own admission authority primary school. Admissions are managed by the Local Authority on our behalf. We have the same oversubscription criteria as all other schools in the authority.

To find out the details about our admission criteria please go to:

<http://www.plymouth.gov.uk/homepage/education/schools/schooladmissions>

This will ensure that you have the most up to date information.

OUR SCHOOL

Stuart Road is a Victorian School dating from 1893 and is situated about 10 minutes from the centre of Plymouth in a quiet residential area. We have large classrooms which allow the children to move freely in their day to day lessons. Green space is limited but we have worked hard to develop our garden area.

We have strong links with our local secondary schools which allow us to enhance our curriculum. The school holds the International Schools Award that recognises the work we have done in developing children's wider understanding of the world around them. We are also committed to the health of our young people and have worked hard to gain the Healthy School and Healthy Schools Plus awards. We currently have the Sustrans Bronze Award for sustainable travel and we have just been awarded the Silver Mark. On site is a Breakfast/Holiday and Afterschool Club which many of our children attend.

We firmly believe in a co-operative approach to support the learning of our children - valuing the important role you, as parents and carers, have to play in making your child's education as successful as possible.

We look forward to working in partnership with you.

OUR AIMS

- To promote an ethos of support, co-operation and respect for others.
- To promote a safe, secure and challenging environment.
- To provide an environment where all opinions are valued.
- To value our school community as individuals, encouraging independence and confidence.
- Prepare children to become well informed, active global citizens.
- Children to leave school with enquiring minds, and the desire for further knowledge.
- To provide opportunities for children to succeed, to achieve their true potential and to take pride in their achievement, while taking pleasure in the success of others.
- To understand the feelings of others and respect their values, and to consider thoughtfully their own attitudes, values and beliefs.

EQUAL OPPORTUNITIES

At Stuart Road Primary we will ensure that each child will have equal access to the curriculum regardless of age, race, sexual orientation, gender or disability. We will make reasonable adjustments to allow access to learning for all.

OUR DAY

8.45am - School gates open. Please ensure that children do not arrive at school before this time. All children assemble in the front playground. Years 1, 2 and 3 are collected by their teacher and taken to class. Years 4, 5 and 6 make their way to class by themselves.

All children are collected from the front playground at the end of the day. The children will line up with their teacher behind a cone marked with their class number. Staff will not release children until they have seen the appropriate adult. If children are to be collected by friends or family, the school must be informed prior to this as we will not release the child without permission from the parent/carer.

If parents wish their children to walk home by themselves, they must provide the school with a letter stating this.

Nursery - 8.55am - 11.30am – afternoon - 2.45pm - 5.15pm
(limited places are available for a lunch club to allow children to remain in school for longer periods).

Foundation – 8.55am - 11.30am – Lunchtime - 12.45pm - 3.20pm
Year 1 & 2 - 8.55am - 12pm - Lunchtime – 1pm – 3.20pm
Year 3 & 4 - 8.55am – 12.15pm – Lunchtime – 1.15pm – 3.20pm
Year 4 & 6 - 8.55am – 12.30pm – Lunchtime – 1.30pm – 3.20pm

SCHOOL DINNERS

The school has its own kitchen where meals are prepared daily. The cost of meals is £2.00 a day. We operate a voucher only system for meals. The vouchers can be purchased from the canteen or from the office. The vouchers can be purchased in bulk as they have no expiry date. Forms for free school meals are available from the office. All Keystage 1 children are entitled to Universal Free School Meals. If your child is or has been previously entitled to free school meals can you, please see the office to complete a free school meals form. **This is important as the funding the school receives is still linked to these forms.**

Children are able to bring a packed lunch if they do not wish to have school meals. Information for parents on healthy lunchboxes is available on request.
Fizzy drinks are not allowed in the school at any time.

BREAKS

Free fruit is provided at Key Stage 1 for all children. As we are a Healthy School-chocolate and crisps are not permitted at break. We would encourage all parents to send children with a healthy snack. If you require advice on healthy snacks, please speak to the school cook.

ABSENCE/HOLIDAYS

The expected percentage attendance at Stuart Road is 96%. Any attendance below this will be tracked by the school and could be referred to the Education Welfare Officer. The school is required to record all children's attendance. Therefore, if we do not receive notification, on the day, of why children are absent it will be recorded as unauthorised.

To ensure that this does not occur can we ask parents to:

- Ring the school before 10am to inform us of the absence. An answer machine message may be left.
- Ensure that the office or teacher knows if your child has to attend any appointments during school time (evidence of the appointment is required).
- Inform the school if your child will be late for school.

The close of registration is at 9.15am. Any child coming to school after this time will be marked as absent for the morning unless medical evidence can be provided. **Children who are late must be signed in at the office.** Late arrival to the school is recorded and where there are a noticeable number of lates the Education Welfare Officer will be notified.

Any unauthorised absences may result in the Education Welfare Officer contacting you. Attendance below 90% can still lead to prosecution. This is in line with Government directives. If you have any concerns, please feel free to approach the school for help. **Due to Government changes schools are unable to authorise any requests for absence relating to holidays in term time, unless there are exceptional circumstances.**

SCHOOL UNIFORM

We strongly believe in the children having a school uniform as it gives the children a sense of identity/being part of the school.

Our uniform consists of:

- Red sweatshirt/cardigan – with or without the school logo (available from The Schoolwear Shop on Mayflower Street or from Tesco online. www.tesco.com/direct/ues/ . We receive 5% for each sale from Tesco.)
- Black/Grey trousers/skirts (No casual/fashion styles)
- Shorts can be worn in the summer with red gingham dresses for the girls
- Plain black shoes/boots (no logos or attachments etc. and heels no higher than 2 cm) must be worn by all children (no trainers or open toed shoes). This is due to the number of stairs within the school which increases the risk of injury when wearing inappropriate footwear
- Please inform school if certain items of clothing are to be worn due to cultural/religious beliefs.

All children are required to take part in PE as part of the National Curriculum. Therefore, children must provide a PE kit consisting of:

- Indoor - black shorts, white t-shirt/polo shirt and plimsolls
- Outdoor – shorts or track suit/jogging bottoms, a warm top and trainers or plimsolls (No football shirts)
- Children need to have a draw string bag to hold their PE kit. This remains in school during the week but must be taken home at holidays to wash.

- From Tesco you will be able to buy team shirts in red, blue or green if you wish.

Due to the dangers associated with the wearing of jewellery in school and the constraints of our school insurance **only ear studs will be permitted.** Children will be asked to remove all other items of jewellery. If ear studs are worn they will be covered with micropore tape during PE lessons.

Each half term all lost property that is unclaimed will be put into charity bags. **Please label all clothes to help avoid confusion – if clothing is found to be unlabelled we reserve the right to add the child's name to the label ourselves.**

COMPLAINTS

The school complaints procedure is in line with advice from Plymouth Local Authority. It is available to parents, if required, from the office. The complaints policy is also available from the school website www.stuartroad.org

The Headteacher will deal with all complaints in the first instance and pass them on the Governors where required.

INSURANCE

The school is insured via the Local Authority against its legal liability for any injury, loss or damage caused to pupils as a result of negligence on its part or that of its employees, servants or agents.

CHILD PROTECTION

The school has a Child Protection Policy in operation to ensure the safety of all children in our care. This policy means that it might become necessary to share information with a range of different agencies when concerns about the safety of a child come to light. We will always discuss any concerns we have with parents first unless we believe that this would lead to the child being at risk. The policy is available on the school website or on request from the school office.

SAFEGUARDING

To ensure the safety of all children in the school we ensure that all staff hold a current Disclosure Barring Service (DBS). The relevant staff have also completed the safer recruitment training and all staff receive regular updates to ensure that we implement the latest guidance.

COMMUNICATION

At Stuart Road there are a number of communication routes to ensure that parents are involved in the education of their children. There are a number of notice boards on the front playground that information is displayed on. There is a fortnightly newsletter that is sent out on the Friday giving important dates and information (please check your child's bag). This is also available via e-mail.

We make use of the e-Schools platform to send texts and letters to parents. Parents should also have a login to allow them to access e-Schools on their computer or phone. This will allow them to access more information regarding their child's learning. If you require or have lost your login, please see the school office.

The school has a website www.stuartroad.org where information is available.

We have two parent consultation meetings in the year – October and March. During these meetings we will be able to discuss your child's progress. We also hold a 'Meet the Teacher' day in the summer term to allow pupils and parents to discuss their child's move to their next class. We have enhanced transition for those pupils that find moving to a new class difficult.

Other routes for parental involvement are:

- Open afternoons
- Fund raising events
- Celebrations
- Merit assemblies
- Class productions
- Parent Council
- Stuart Road Friends Association (SRFA)

We actively encourage parental involvement in their child's education and would welcome parent help throughout the year. Please approach the class teacher or the office if you can offer help.

STUART ROAD FRIENDS ASSOCIATION

We have a very active parent's association who work hard to raise funds for the school. They organise a number of events during the year, including discos, film nights, bingo and a number of fayres.

The SRFA are always on the lookout for members who are able to offer time and support through the year. Please contact the office if you need to be put into contact with a member of the SRFA.

FIRST AID / MEDICAL/ACCIDENTS

The school has close links with the School Nursing Service. We can arrange for a wide range of checks to be carried out and will happily arrange for the nurse to speak to parents who have any concerns. We liaise with many different health professionals to ensure that children in the school have the best care possible.

When children are required to take prescription only medication, parents must ensure that they complete a consent form. This is required even if the child is self-medicating. All medication must come in the original packaging with the administration instructions included.

Minor accidents, that require intervention in school, will be dealt with by recognised First Aiders. Parents will be sent a note informing them of the problem or will be telephoned by the school. For more serious incidents the school will contact parents/carers immediately. If they are unavailable and the child needs medical care a member of the school team will take the child to the doctor or the hospital. All necessary paperwork will be completed.

Please ensure that we maintain a current directory of contact numbers to allow us to be able to contact you quickly should there be a problem.

ROAD SAFETY

We work closely with local Road Safety Officers to offer advice to children and parents on safe behaviour on the roads.

Due to where the school is situated we do have issues with cars parking outside the school at the start and end of the day. This increases the risk to the children. Therefore, we would be grateful if parents could ensure that they park away from the school, or if possible walk to school. The front of the school has been designated as a clear way (24hrs a day) and vehicles found there will be liable to a £60 fine.

FIRE DRILLS

We hold termly fire drills to ensure that all the children are aware of the evacuation procedure. Muster points for the children are in the front and back playgrounds. If these areas were to be deemed unsafe the children would be moved to a safe area to the front of the school. The school also has an emergency plan in case of a major incident and all staff are aware of the procedures that need to be put into place.

THE CURRICULUM

Within the school we follow the National Curriculum. Our curriculum would include the following subjects:

Mathematics, English, Science, Computing, Design Technology, History, Geography, Music, Art, Physical Education, Religious Education, Personal, Social, Health and Citizenship Education, Primary Modern Languages and Sex and Relationships (this subject is age related and parents have the option to withdraw their children from this subject).

Each of the curriculum areas has a subject leader who can be approached at any time if you have an enquiry about a given subject.

Not all subjects are taught as discreet subjects, as we are strong advocates of a creative curriculum. It is more likely for your child to be taught using an integrated approach, where a number of subject objectives will be taught in one or more lessons.

Stuart Road is a single form entry school which means that there is only one class in each year group.

Within our school the year groups break down into the following:

Early Years	Nursery	3 - 4 year olds
	Foundation	4 - 5 year olds
Key Stage 1	Year 1	5 - 6 year olds
	Year 2	6 - 7 year olds
Key Stage 2	Year 3	7 - 8 year olds
	Year 4	8 - 9 year olds
	Year 5	9 - 10 year olds
	Year 6	10 - 11 year olds

SEN/INCLUSION

All children in the school follow a carefully planned curriculum. Within each class there are a number of children with extra needs; in learning, with behaviour, a physical problem or emotional needs. We aim to cater for these needs within the classroom to enable the child to access the curriculum.

Additional support is provided, in the main, by very capable teaching assistants led by the SEN Co-ordinator and the class teacher. Realistic and very specific targets are set up for the child to achieve. These are agreed by all parties concerned. The children are regularly monitored and the targets are reviewed three times a year.

The school will liaise with a wide range of professionals, where required, to ensure that we meet every child's needs. At Stuart Road we welcome all children. Where a child has a recognised disability we will make reasonable adjustment to accommodate their needs in our school. This will be linked to the resources available and the accessibility of the building. We will make every effort to ensure that children with SEN maintain their entitlement when they enter the school.

We will ensure, taking into account any risks to the child's health and wellbeing and reasonable adjustments, to provide equal access to all learning within the school. Children with disabilities are assessed and the curriculum adapted to suit their needs. This may be through lesson structure or adult support structures. Access to the building is addressed based on the assessment of each child and adjustments made where possible. We will link with the LA and other agencies where required to ensure that we meet our duty of care.

Community

Stuart Road Primary is proud of the diversity of the pupils and communities of within it. We want everyone in SRPS to have an equal chance to fulfil his or her potential and to enjoy a good quality of life.

We know that pupils and families face barriers to social and economic inclusion, to good health and housing, and to learning and access to services based on who they are, their – age, disability, faith, ethnic origin, gender and sexual orientation. Our communities are diverse, containing different communities with different heritages and different aspirations. Community cohesion is recognised as communities living and working confidently alongside each other, recognising differences but sharing a sense of belonging and working towards a common prosperity, where everyone counts. Our school motto, growing every day, represents our view of community cohesion and how we are trying to extend pupils' experiences and understanding of the wider world.

We encourage enterprise activities in school and each class will take part in one event each year. This helps to develop the children's understanding of the wider world, how to create and sell a product and to be able to have a chosen reward using the money they raise.

We also have a safety week each year where we look at stranger danger, use of the internet/cyberbullying, work on the Prevent Duty and how to seek help if the children feel they are not happy or safe, in or out of school.

COLLECTIVE WORSHIP

Children in Stuart Road are taught a broadly Christian curriculum. This is expanded by the study of a wide range of religions from around the world. Children attend a daily assembly. These assemblies are a mix of whole school, key stage and individual class. (Parents who do not wish their children to take part in RE must inform the school via the class teacher.

SCHOOL VISITS

A wide variety of visits are arranged throughout the year. These range between visits to the local environment to week long residential. All these activities are meant to enhance the curriculum that the children access and are over and above the lessons in school. To enable these activities to go ahead voluntary contributions are sought. Many of the activities can only take place if there are sufficient voluntary contributions.

EXTRA CURRICULAR ACTIVITIES

Each September the school offers a wide range of after school clubs run by teachers and other stakeholders in the school. Many of these clubs run throughout the year.

REPORTS

The main report to parents is in the Spring term with a summative report in the Summer. This report gives an overall view of your child's achievement and effort. In the Autumn we have parent/teacher consultations to discuss your child's progress. There is a further meeting in the Spring to review progress.

Beyond these times we welcome parents into school to discuss any concerns they might have with regard to their child's schooling.

HOME LEARNING

For the past year we have completely redesigned our approach to home learning. The children have now been given termly 'home learning menus' which offer a range of activities that are designed to celebrate the 'whole' child, and allow their families to become absorbed into the topics their children are learning about.

Many of the activities are non-paper based, but are instead creative and interactive e.g. watching films together, visiting local landmarks, tweeting famous people etc. The aim of this style of home learning is to enrich our children's education in ways that are not possible here at school while also informing parents about the topics their children are studying. We have asked that the children's home learning books are filled with not only evidence of completing the home learning task, but also photos, pictures, postcards etc. of any activities parents/carers and children do. Home learning can be evidenced through photos, videos, pictures, writing and with every task completed children earn our mind-sets learning tokens for the willingness to extending their learning. Staff are committed to checking the home learning books when they are handed in (they can be passed in throughout the term or at the end of each term) and logging the amount of points earned. We will always endeavour to check and annotate tasks completed but they are not activities to 'mark' as such. There is no sanction for not returning home learning tasks each term; you can choose to do as much or as little as fits in with YOUR family life, so find what works for you and enjoy home learning at SRPS!!

MINDSETS/CHALLENGE/MERITS

As a staff we were worried that we were spoon-feeding or mollycoddling our pupils and we started to look for ways to put our pupils back in control of their learning. In partnership with Portsmouth University we develop an approach based around Carol Dweck's mindsets research. We have been encouraging children to adopt a growth mindset; this means to know that we can do anything with practise and dedication. This is not a new idea; it has been written about by many people and is thoroughly underpinned by research. We want all our children (and staff, parents and visitors!!) to subscribe to this idea so that all children feel responsible for their learning, and are willing to 'have a go' even when things are tricky. Here are a few ways we encourage this:

1. We now only reward children for their efforts in learning*, not their attainment, so anyone can be rewarded as long as they show resilience and responsibility when undertaking tasks. We don't give stickers and arbitrary rewards as we know these encourage children to use effort to attain the rewards, but then decrease their efforts when the rewards are withdrawn. Learning something new and being proud of work completed, are their own rewards.
2. We want children to value their mistakes as learning opportunities. Getting it wrong doesn't matter; it's how you learn from those mistakes that's important.
3. Practise **really does** make perfect. We create neural pathways in our brains when we learn something new and, the more we practise, the stronger those pathways become. When we learn to walk for instance, we learn and practise constantly so it becomes 'second nature'. If we try something and then give up, the neural pathway is never established and so we always see it as 'tricky'.

4. When children are off task in the classroom they are not learning. We now consider this the behaviour of 'lazy learners' rather than calling this 'poor choice'. If a child has decided to be silly with a friend, or play with a ruler rather than complete their task, we will warn them of their lazy learning behaviour and if it still persists we will sanction them by asking them to make up the missed learning time during break or lunch time.
5. We do reward the children when they display the behaviours of good learners. In each class in the school we have a planet display and children are asked to place their name on a planet when they do something well. They are rewarded for being:
 - Responsible learners
 - Resilient learners
 - Resourceful learners
 - Brave learners

At the end of each term your child's teacher will celebrate the top 'planet hoppers' in their class.

How can you help?

Please support us in the use of mindset language and approaches. If your child says "I can't" or "It's too hard", then encourage them to be resilient. If your child talks about another child in their class being 'brainy' or having a '[brain for maths', remind them that they weren't born that way; they have just practised more than other people. **PLEASE** don't tell your child "you aren't good at maths/English/sports because your dad wasn't". All this serves to do is create a 'fixed mindset' and your child won't be receptive to try to get better as they will assume they never will because it's 'in their genes'. We are all born different but it's effort and endeavour that secures learning, not an innate ability to 'get' things.

*Please note we are still rewarding children with team points for their learning effort and for displaying good manners, politeness and kindness to others.

STAFFING

As well as the teaching and support staff in the school there are a number of other stakeholders involved in the care of the children. There is a breakfast/after school and holiday club. We have access to a school councillor who will support children on an individual basis. We have access to a drama/art therapist where required. We have a learning mentor in school two days a week. We have a Parent Support Advisor who work three days a week.

Staff Positions: as of September 2016

Name	Responsibilities	Qualifications
Mr M Frame	Headteacher Responsible for Science, EVC, Child Protection, Student Mentoring, CPD and Person in Charge (PIC)	B.Ed Hons/NPQH IOSH trained
Mr A Chadwick	Class 4 Teacher Responsible for Assessment, Numeracy, Student Placements/Mentoring/NQT's/KS2 Leader	B.Ed Hons
Mrs B Cartlidge	Class 5 Teacher Responsible for Art. SENCO	B.Ed Hons
Mrs K Moody	PPA cover. Responsible for ICT	B.Ed Hons
Mrs A Ioja	Class 6 Teacher Responsible for International Schools/PML	B.Ed Hons
Mrs J Hannon	Class 3 Teacher Responsible for History and Geography	B.Ed Hons
Mrs S Blake	Class 2 Teacher/Deputy Headteacher Key Stage 1 Leader. Responsible for English/ Teaching and Learning throughout the school. Higher achievers	B.Ed Hons
Mrs S Haddy	Foundation Stage Teacher Responsible for Music, EYFS Team leader	B.Ed Hons
Mrs A Hill	Year 1 teacher Responsible for RE, Inclusion and PSHE	B.Ed Hons
Mr CS Chan	Nursery Teacher Responsible for PE.	B.Sc Hons

Support Staff

Mrs C Baker	Higher Level Teaching Assistant Responsible for DT and MTAs	HLTA / NVQ 3
Mrs M Best	Class 3 - Teaching Assistant	NVQ 3
Mrs L Chance	Class 2 - Teaching Assistant Responsible for Health & Safety	NVQ 3 – IOSH trained
Mrs D Cocker	HLTA - Responsible for the Library – School Council and TAs	HLTA – NVQ 3
Miss C Kane	Nursery - Teaching Assistant	
Miss H Lang	Teaching Assistant 1:1 support	NVQ 3
Mrs S Melrose	Class 1 - Teaching Assistant	NVQ 3
Mrs L Norris	Teaching Assistant/ 1:1 support	NVQ 3
Miss E Ridler	Class 5 - Teaching Assistant	NVQ 3
Mrs K Symons	Class 4 - Teaching Assistant	NVQ 3
Mrs S Trevaskus	Nursery - Teaching Assistant	NVQ 3
Mrs J Watmore	Foundation - Teaching Assistant	NVQ 3
Mrs L Langdon	Finance Administrator	NVQ 3 & Certificate of School Business Management
Mrs L Swabey	Admin Assistant	NVQ 3
Mrs J Boniface	1:1 Meal Time Assistant	
Mrs H Limb	Meal Time Assistant	
Miss M Netherton	Meal Time Assistant	
Mrs L Norris	Meal Time Assistant	
Mrs C Stewart	Meal Time Assistant	
Mrs N Harling	Catering Manager	C&G in Cooking, H&S in the Workplace, Level 2 Food Safety, Level 2 in providing a healthy schools service and First Steps cooking course
Miss M Gilbert	Catering Assistant	
Mrs Julie Walters	School Nurse	
Mrs M Naismith	Education Welfare Officer	

School Governors

Ms K Lyon – Chair of Governors
Mrs A Blackie – Vice Chair of Governors
Rev Tim Buckley
Mrs Steph Blake
Mr Mitch Frame
Mr Neale Boyns
Mrs Amanda Lettington
Mr Gary Blake
Mr Daniel Bothwick
Mrs Karen Edwards – Clerk to Governors

Plymouth City Council: People Directorate

School Term Dates 2016/17

TERM DATES

	September-16					October-16					November-16					December-16				
Monday		5	12	19	26	3	10	17	24	31		7	14	21	28		5	12	19	26
Tuesday		6	13	20	27	4	11	18	25		1	8	15	22	29		6	13	20	27
Wednesday		7	14	21	28	5	12	19	26		2	9	16	23	30		7	14	21	28
Thursday	1	8	15	22	29	6	13	20	27		3	10	17	24		1	8	15	22	29
Friday	2	9	16	23	30	7	14	21	28		4	11	18	25		2	9	16	23	30

	January-17					February-17					March-17					April-17				
Monday	2	9	16	23	30		6	13	20	27		6	13	20	27	3	10	17	24	
Tuesday	3	10	17	24	31		7	14	21	28		7	14	21	28	4	11	18	25	
Wednesday	4	11	18	25		1	8	15	22		1	8	15	22	29	5	12	19	26	
Thursday	5	12	19	26		2	9	16	23		2	9	16	23	30	6	13	20	27	
Friday	6	13	20	27		3	10	17	24		3	10	17	24	31	7	14	21	28	

	May-17					June-17					July-17					August-17				
Monday	1	8	15	22	29		5	12	19	26	3	10	17	24	31		7	14	21	28
Tuesday	2	9	16	23	30		6	13	20	27	4	11	18	25		1	8	15	22	29
Wednesday	3	10	17	24	31		7	14	21	28	5	12	19	26		2	9	16	23	30
Thursday	4	11	18	25		1	8	15	22	29	6	13	20	27		3	10	17	24	31
Friday	5	12	19	26		2	9	16	23	30	7	14	21	28		4	11	18	25	

The school year comprises:

Teaching Days (statutory)	190
Professional Development Days ¹	5
Occasional Days ²	5
sub-total	200
School Holidays	53
Bank Holidays	8
Saturdays & Sundays	104
Total	365

School Terms:

term	start	end	days
1	1-Sep-16	21-Oct-16	37
2	31-Oct-16	16-Dec-16	35
3	3-Jan-17	10-Feb-17	29
4	15-Feb-17	31-Mar-17	33
5	18-Apr-17	26-May-17	28
6	5-Jun-17	26-Jul-17	38
Total			200

CHARGING AND REMISSIONS POLICY

Music Lessons

These are provided externally and we have a number of peripatetic teachers. Parents are billed direct. Hiring arrangements can also be made. At the moment we receive lessons from experts in Keyboard, Percussion, Woodwind, Guitar, Violin, singing and drums.

Swimming

Swimming will be available to all children in Year 5 for which parents will not be asked to make a contribution towards the cost.

Day Visits

School visits are not normally subsidised from school funds. Parents are usually asked for voluntary contributions to cover the cost of each trip. Should a large number of parents decline to contribute it is unlikely that the trip can take place. In cases of financial difficulty parents can discuss the situation confidentially with the Headteacher and every effort will be made to find a solution.

Residential Visits

Residential visits cannot be subsidised from school funds. Therefore, subject to the school's remission policy, residential trips will only be offered if all parents wishing their children to go on such a trip contribute towards the cost of the visit.

The Governors support the Headteacher's policy of ensuring that no child misses a school activity because a parent is in financial difficulties. This private and confidential agreement between the Headteacher and parent will continue, providing charitable funds are available.